

City of Tampa, Florida

To: SGT.

Date: 6/5/98

From: CAPT. S. JONES

6-5-98

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Subject: "PENDING FILE ENTRY"

SGT,

ON 6-4-98 AND 6/5/98 WE MET AND DISCUSSED THE TRAFFIC MOTORCYCLE SQUAD. OF CONCERN WAS THE OVERALL PRODUCTIVITY OF THE SQUAD, INVOLVEMENT IN PUBLIC RELATIONS ENDEAVORS AND OVERALL OPERATIONS. WE BOTH RECOGNIZED THE NEED TO IMPROVE ON THE ^{DA 52 (R/SB)} OFC./PER DAY AVG OF CITATIONS ISSUE TO A MORE ACCEPTABLE LEVEL. THERE WAS NO SPECIFIC (OVER) NUMBERS REQUIRED, HOWEVER A REASONABLE STANDARD BETWEEN 15-20 CITATIONS PER OFC./PER DAY WAS A REASONABLE MEASURE OF ACCEPTABLE LEVELS OF PRODUCTIVITY. THIS MEMO ALONG WITH THE (AN) STATS / MONTHLY REPORTS WILL BE PLACED IN YOUR PENDING FILE AS DOCUMENTATION OF THE FOREMENTIONED COUNSELING SESSIONS FOR FUTURE REFERENCE.

Respectfully,
Capt. S. Jones